

## Managing Change (MC)

### COURSE NUMBER    **FAA01306**

For information about this course, contact:  
 FAA Program Manager: Shepherd Curl  
 (386) 446-7132

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### DESCRIPTION AND LEARNING STRATEGY

*Managing Change* is designed for managers, supervisors, and others who are impacted by current organizational change initiatives or are responsible for implementing change in their organization. The course provides participants opportunities to increase individual awareness about their attitudes, approaches, perspectives, and possible reactions to change.

This learning is accomplished through a variety of exercises, videos, and discussions related to individual and organization major change initiatives. Participants provide feedback to each other and contribute to the learning experience by openly discussing the impact and effectiveness of their previously-held and newly-formed perspectives. As perspectives shift, students create strategies designed to increase their ability to effectively contribute in a changing environment.

### OBJECTIVES

At the conclusion of this course, participants will enhance the following skills:

- Identify concepts, skills, and tools for the effective management of change.
- Evaluate personal effectiveness in response to change.
- Apply concepts, skills, and tools to support themselves and others during organizational change.

### RELATED COMPETENCIES

- |                                     |   |
|-------------------------------------|---|
| • Agility                           | • Innovation                            |
| • Building Teamwork and Cooperation | • Interpersonal Relations and Influence |
| • Building a Model EEO Program      | • Problem Solving                       |
| • Communication                     |   |

### CLASS SIZE

18 participants

### LENGTH

3 days  
 (Tuesday, 8:00 a.m. –  
 Thursday, 5:00 p.m.)  
 24 hours

### LOCATION

Customer site or  
 FAA Center for  
 Management and  
 Executive Leadership  
 Palm Coast, Florida

### UPCOMING DELIVERIES

(see [FY07 Schedule](#).)

### WHO SHOULD ATTEND

Individual and intact work  
 teams engaged in  
 managing change in the  
 workplace

### ENROLLMENT

To enroll, contact your line  
 organization's training  
 coordinator. **Also  
 available through a fee-  
 for-service partnership.**

### PREREQUISITE

None

### PRECOURSE

None

### RELATED COURSES

Change Agent Workshop  
 ([FAA01553](#))  
 Strategic Planning  
 ([FAA01275](#))  
 Systems Thinking  
 ([FAA01277](#))